

TEJANO CENTER FOR COMMUNITY CONCERNS, INC.

2950 Broadway, Houston, TX Phone 713-640-3700 FAX 713-644-6232 www.tejanocenter.org

"The mission of the Tejano Center for Community Concerns is to develop education, social, health, and community institutions that empower families to transform their lives."

Meeting Minutes for Tuesday, March 31, 2020

Notice is hereby given that the Board of Directors of the Tejano Center for Community Concerns, Inc., (The Tejano Center) will hold its regular meeting on Tuesday, March 31, 2020, at 5:30 pm, Virtual Telephonic Zoom Meeting. This meeting is open to the public, and community input is welcomed during the time designated for public comment. It is the intent of The Tejano Center to have, and the meeting will have, a quorum and presiding officer, or presiding officer, physically present at this location. The above location will be equipped with videoconference equipment by which a member of the public can provide testimony or otherwise actively participate in the meeting when public input is permitted. The board will consider, discuss, and adopt such orders, resolutions, and/or motions, and take direct or indirect actions as may be necessary, convenient, or desirable with respect to the matters outlined in this agenda.

1. **CALL TO ORDER** (2 minutes) at 5:34pm
2. **PRAYER** (3 minutes) by M. Gonzalez
3. **PLEDGE OF ALLEGIANCE/TEXAS PLEDGE** (2 minutes) by A. Magdalleno
4. **ROLL CALL** (3 minutes)
Present: D. Corpus, A. Magdalleno, M. Dunlap, M. Gonzalez
Absent: S. Gonzalez, J. Martinez, S. Gill

Dr. Tamez, Dr. Mirand, G. Flores, J. Villarreal, A. Michel, T. Cain, M. Cortner non board members present
5. **PUBLIC COMMENT** (7-10 minutes)— Any individual wishing to address the Board of Directors of the Tejano Center for Community Concerns must sign in with Jessica Villarreal, Board Services. Those doing so will be allowed to address the board for a maximum of three minutes. Individuals will address the board in the order that they have signed in.
No public comments
6. **PRESENTATION/UPDATE**
 - a. **COVID-19 TCCC Response and Action Plan to Support Community**
Dr. Tamez spoke about the update from the Texas Governor and Commissioner of Education and the efforts set forth by TCCC/RYS to assist the community in these difficult times.
 - b. **Rice and Gardner Update**
T. Cain provided an update to the construction project and timeline for Buildings A, B & C and the steps moving forward.
 - c. **FEMA Update**
Removed from agenda
 - d. **T-Buildings Update**

Removed from agenda

7. PRESIDENT/CEO ACTION ITEMS

Motion A: Approval of Minutes of the December 11, 2019 Finance Committee Meeting of the Tejano Center for Community Concerns/Raul Yzaguirre Schools for Success Board of Directors (5-7 Minutes)

Motion made by A. Magdalleno seconded by M. Gonzalez, motion passed 3-0-1 (A. Magdalleno abstained)

Motion B: Approval of Minutes of the December 17, 2019 Meeting of the Tejano Center for Community Concerns/Raul Yzaguirre Schools for Success Board of Directors (5-7 Minutes)

Motion made by A. Magdalleno seconded by M. Gonzalez, motion passed 3-0-1 (A. Magdalleno abstained)

Motion C: Approval of Minutes of the December 19, 2019 Special Telephonic Meeting of the Tejano Center for Community Concerns/Raul Yzaguirre Schools for Success Board of Directors

Motion made by A. Magdalleno seconded by M. Gonzalez, motion passed 3-0-1 (M. Dunlap abstained)

Motion D: Approval of Minutes of the February 17, 2020 Special Telephonic Meeting of the Tejano Center for Community Concerns/Raul Yzaguirre Schools for Success Board of Directors

Motion made by A. Magdalleno seconded by M. Gonzalez, motion passed 3-0-1 (D. Corpus abstained)

Motion E: Approval of Minutes of the March 12, 2020 Special Telephonic Meeting of the Tejano Center for Community Concerns/Raul Yzaguirre Schools for Success Board of Directors.

Motion made by A. Magdalleno seconded by M. Gonzalez, motion passed 3-0-1 (A. Magdalleno abstained)

Motion F: Approval of Minutes of the March 17, 2020 Special Telephonic Meeting of the Tejano Center for Community Concerns/Raul Yzaguirre Schools for Success Board of Directors.

Motion made by A. Magdalleno seconded by M. Gonzalez, motion passed 4-0

Motion G: Approval of Minutes of the March 25, 2020 Finance Committee Meeting of the Tejano Center for Community Concerns/Raul Yzaguirre Schools for Success Board of Directors.

Motion made by M. Gonzalez seconded by A. Magdalleno, motion passed 3-0-1 (A. Magdalleno abstained)

Motion H: Approval of November 2019 – January 2020 Unaudited Financials for the Tejano Center for Community Concerns

Motion made by M. Gonzalez seconded by A. Magdalleno, motion passed 4-0

Motion I: Approval of the November 2019 – January 2020 Unaudited Financials for Raul Yzaguirre Schools for Success

Motion made by M. Gonzalez seconded by A. Magdalleno, motion passed 4-0

Motion J: **Approval of the February 2020 Unaudited Financials for Tejano Center for Community Concerns**

Motion made by M. Gonzalez seconded by A. Magdalleno, motion passed 4-0

Motion K: **Approval of February 2020 Unaudited Financials for the Raul Yzaguirre Schools for Success**

Motion made by M. Gonzalez seconded by A. Magdalleno, motion passed 4-0

Motion L: **Approval of 2019-2020 General Fund Budget Amendment #1 of the Raul Yzaguirre Schools for Success**

Motion made by A. Magdalleno seconded by M. Gonzalez, motion passed 4-0

M. Dunlap pointed out to move one of the \$30,000 amounts to increase column

Motion M: **Approval of Proposed Employee Benefits Contribution for Health Insurance**

Motion made by A. Magdalleno seconded by M. Gonzalez, motion passed 4-0

M. Dunlap asked about specific scenarios for impact to employees

Motion N: **Approval of the Proposed 2020-2021 Teacher Contracts for the Raul Yzaguirre Schools for Success**

Motion made by A. Magdalleno seconded by M. Gonzalez, motion passed 4-0

Motion O: **Ratification of Contract with VCS Architects to Coordinate Repair of Facilities for Project Renovation Funds**

Motion made by A. Magdalleno seconded by M. Gonzalez, motion passed 4-0

Motion P: **Approval of Agreement between Raul Yzaguirre Schools for Success and Education Elements**

Motion made by A. Magdalleno to Amend the original motion to include "For Additional Funding" seconded by D. Corpus, motion passed 4-0

Motion made by A. Magdalleno to approve amended motion seconded by D. Corpus, motion passed 4-0

Motion Q: **Approval of Agreement between Raul Yzaguirre Schools for Success and Project Lead the Way (PLTW) Grant titled Leading the Way Engineering Grant**

Motion made by A. Magdalleno seconded by M. Gonzalez, motion passed 4-0

Motion R: **Approval of the Proposed 2020-2021 Academic Calendar for the RYSS Houston STEM and Early College Middle School and RYSS Houston STEM and Early College High School**

Motion made by A. Magdalleno seconded by M. Gonzalez, motion passed 4-0

Motion S: **Approval of the Proposed 2020-2021 Academic Calendar for the Elite STEM Primary Academy**

Motion made by A. Magdalleno seconded by M. Gonzalez, motion passed 4-0

Motion T: **Approval of the Proposed 2020-2021 Academic Calendar for the Brownsville Raul Yzaguirre STEM Scholars Preparatory**

Motion made by A. Magdalleno seconded by M. Gonzalez, motion passed 4-0

Motion U: **Approval of Purchase to Refresh Student Computers from Dell**

Motion made by M. Gonzalez seconded by A. Magdalleno, motion passed 4-0

Motion V: **Approval of Grant from NeighborWorks America**

Motion made by M. Gonzalez seconded by A. Magdalleno, motion passed 4-0

Motion W: **Approval of \$18,000 Grant Funding for Latino Empowerment and Advocacy Project (LEAP) Grant from UNIDOSUS**

Motion made by A. Magdalleno seconded by M. Gonzalez, motion passed 4-0

Motion X: **Approval of 2019-2020 Agreement between Raul Yzaguirre Schools for Success and Region IV Education Service Center's Business Support Services**

Motion made by A. Magdalleno seconded by M. Gonzalez, motion passed 4-0

Motion Y: **Ratification of Purchase of a School Bus from Longhorn Bus Sales LLC.**

Motion made by A. Magdalleno seconded by M. Gonzalez, motion passed 4-0

Motion Z: **Approval of 5K donation from HEB for COVID-19 Prevention Plan at Tejano Center for Community Concerns**

Motion made by M. Gonzalez seconded by A. Magdalleno, motion passed 4-0

Motion A: **Approval of Acceptance of Between 10-15K for COVID-19 Community Response Support from Valero Energy**

Motion made by A. Magdalleno seconded by M. Gonzalez, motion passed 4-0

Motion B: **Approval of Ratification of Checks Over 5K with only one signature**

Motion made by A. Magdalleno to Amend the original motion to include "through 11:59pm, May 15th" seconded by M. Gonzalez, motion passed 4-0

Motion made by A. Magdalleno to approve amended motion seconded by M. Gonzalez, motion passed 4-0

8. PRESIDENT/CEO INFORMATION ITEMS

Subject A: **2020 HUD Performance Review**

Dr. Tamez will provide an update through email

Subject B: **1st Annual State of the Center and Schools Update**

A spreadsheet reflecting the revenue/expenditure/profit of the event was displayed and discussed

9. BOARD OF DIRECTORS ACTION ITEMS

Motion A: **Approval of Requalification and Re-Election of Maria Gonzalez to the Tejano Center for Community Concerns Board of Directors**

Motion made by A. Magdalleno seconded by M. Dunlap, motion passed 3-0

10. DISCUSSION ITEMS

11. EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE §§ 551.071, 551.072, 551.074, AND 551.082, TO ADDRESS:

- a. Private consultation with attorney concerning privileged issues from agenda matters and pending or threatened litigations.
- b. Deliberations concerning the purchase of real property
- c. Deliberations concerning the duties of the CEO and CFO regarding supervision of personnel
- d. Consider complaints against directors and senior staff
- e. Discussion of duties and evaluation of administrative personnel, including complaints regarding school staffing, academic and organizational changes for the 2019-2020 school year

12. CONSIDERATION AND ACTION ON ANY ITEMS ADDRESSED IN CLOSED SESSION

13. ADJOURNMENT at 7:14pm


Board Secretary
Margaret Dunlop